

**Texas Municipal Human Resources Association
ANNUAL CONFERENCE
May7-9, 2014**

(Record of Attendance for Continuing Education)
SPONSOR ORGANIZATION - Texas Municipal Human Resources Association
Course No. AC050714

		<u>Credit Hours</u>	<u>Attended</u>
<u>May 7, 2014</u>			
8:45 – 10:15 a.m.	General Session - Reaching New Heights	1.8	_____
10:30 – 11:45 a.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● He Said; She Said: Workplace Investigations ● Managing Risk: Practical Strategies to Impact Your Bottom Line ● Dealing with Dollars: Pay Plan Management 		
1:00 – 2:15 p.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● You Can't Have the Information...or Can You? Personnel Files and Public Information Requests ● To Your Health: Beyond the Fundamentals of an Effective Wellness Program ● Best Practice for HR Employee Policies, Handbooks, and Job Descriptions 		
2:30 – 3:45 p.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● HIPPA Policy, Protection, and Pitfalls ● Nine Minutes on Monday: Leadership and Motivation ● Succession Planning: Capturing the Institutional Knowledge Walking out the Door 		
3:45 – 5:00 p.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● Double Agent: Contractor or Employee? Beware! ● Navigating the ACA – Become the Expert! ● Continuing to Grow as an HR Professional... 		
<u>May 8, 2014</u>			
8:30 – 10:00 a.m.	General Session – What's Driving You Out of Your Mind: - The "WARREN Principles"	1.8	_____
10:15 – 11:30 a.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● "Leave "Me Alone! Managing Leave Issues (FMLA/ADA/WC) ● When Jane Becomes Joe and other Employment Considerations in the Workplace ● Social Media and HR – Friends or Enemies? 		
1:00 – 2:15 p.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● Become the FLSA Guru ● Navigating the ACA – Become the Expert! ● Technology to Drive Culture 		
2:15 – 3:30 p.m.	Concurrent Session (choose one)	1.5	_____
•	<ul style="list-style-type: none"> ● Become the FLSA Guru ● Don't Become EEOC's next Press Release ● Social Media and HR – Friends or Enemies? 		
3:45 – 5:00 p.m.	General Session – How to Care for a Three-Legged Dog	1.5	_____
<u>May 9, 2014</u>			
9:00 a.m. – Noon	Anything and Everything Update Part I & II	3.5	_____
Total CEU Hours		19.1	_____

This form serves as a record of attendance in the session(s) indicated above and has been provided to help participants monitor their continuing education. CEU credits are based on 1 CEU per 50 minutes of training.

I hereby attest that I have attended the entire session(s) indicated above.

Participant's Signature: _____

Print Name, Title, City: _____

E-mail: _____

**ELECTED OFFICIALS APPLYING FOR TMLI CREDIT:
Texas Municipal League Institute Program Year: January 1 – December 31
To ensure accurate credit, please return this form within 10 days to:
TML Conferences and Training Department ■ 1821 Rutherford Lane, Suite 400 ■ Austin, TX 78754 ■ fax to 512-231-7494**

Elected officials can now view their TMLI credits on the TML Web site.
Go to www.tml.org and click on Training. Click on "TMLI Certification Training, TMLI Current Participants" and scroll down to your name.

NOTE: If you are participating in any other continuing education program, please send your completed form to that agency.